

# Governor Details and Register of Interests

## Ivegill CE Primary School

From 1<sup>st</sup> September 2015, governing bodies of LA maintained schools in England were required to publish on their website their register of interests. This register meets statutory requirements by setting out the relevant business interests of our governors and details of any other educational establishments they govern. The register includes details of any relationships between governors and members of the school staff including spouses, partners and relatives.

Governor Name	Category of Governor	Appointing Body	Date of Appointment	Term End Date	Relevant Business Interests	Other Educational Establishments where Governor/Trustee	Relationship with Member of School Staff
Mr Matthew Trickett	Headteacher	LA	01 September 2022		Employed by school		None
Mrs Vanessa Hale	Staff	LA	14 November 2020	14 November 2025	Employed by school		None
Mrs Sarah Sims	Foundation	Diocese	01 July 2023	30 June 2027	Husband partner at Dodd & Co Accountants	Ivegill Nursery – management committee Caldew School - Governor	None
Mrs Kerry Hayton	Foundation	Diocese	01 July 2023	30 June 2027			None
Mr John North	Foundation	Diocese	09 March 2022	8 March 2026			
Mrs Stacey Creighton	Foundation	Diocese	05 July 2023	04 July 2027	Skelton Parish Council		
Revd Ben Phillips	Ex Officio	Diocese	05 January 2021	4 January 2025		Wreay, Raughton Head, St Michaels, Dalston	None
Mr Allister Green	Foundation	Diocese	21 September 2005	1 December 2023	None	None	Married to Helen Green (STA)
Mrs Tiffany Lew	Local Authority	LA	19 April 2023	18 April 2027	?		None

Mr David Tucker	Parent	Parents	01 July 2023	30 June 2027		Teacher at Caldew School	None
Dr Jane Rickerby	Associate	Governors	19 April 2023	18 April 2024		Ivegill Nursery – Trustee of Charity	None
Mrs Karen Shepherd	Clerk	Governors			Employed by school		None

Committee	Responsibility/ToR	Disqualification	Committee Membership	Quorum	Governor(s) Current	Committees	
						Chair	Clerk
F&GP Committee	<b>Finance:</b> <ul style="list-style-type: none"> <li>Where authority has been delegated to the committee, and in consultation with the headteacher, to agree the first formal budget plan of the financial year, <b>OR</b> to make a formal recommendation to the full governing body</li> <li>To establish and maintain a 3-year financial plan</li> <li>To consider a budget position statement, including virement decisions, at least termly and to report significant anomalies from the anticipated position to the governing body</li> <li>To ensure that the school operates within the Financial Regulations of the County Council</li> <li>To ensure that the School Improvement Plan is properly budgeted for, and to monitor and evaluate spending decisions for impact on educational outcomes</li> <li>To review policies appropriate for this committee e.g., charges and remissions and expenses policy</li> <li>To make decisions in respect of bought in Service Level Agreements</li> <li>To make decisions on expenditure following recommendations from other committees</li> <li>To be responsible for the letting of the premises</li> <li>To ensure, as far as is practical, that Health and Safety issues are appropriately prioritised</li> <li>To receive and respond to reports from auditors</li> <li>To consider staff salary increases recommended by the headteacher</li> <li>Where this committee has been deemed to be the Pay Committee, to review the headteacher's salary,</li> </ul>	<ul style="list-style-type: none"> <li>Will apply in relation to any person employed to work at the school other than as headteacher when the subject for consideration is the pay or performance review of any person employed to work at the school</li> <li>The headteacher must also withdraw when their own pay or performance is under discussion</li> <li>Where a governor or associate member has a pecuniary interest in any matter, he/she should also withdraw from the meeting and not vote</li> </ul>	NA	3	<ul style="list-style-type: none"> <li>Matthew Trickett (Head)</li> <li>Tiffany Lew</li> <li>Kerry Hayton</li> <li>Sarah Sims</li> <li>Stacey Creighton</li> </ul>	Allister Green	Karen Shepherd

	<p>taking account of the Headteacher Performance Review Group's recommendations</p> <ul style="list-style-type: none"> <li>● To ensure all voluntary funds are properly audited annually for presentation to the governing body</li> <li>● To report to the full governing body at each of its meetings</li> <li>● To ensure that committee members undertake appropriate training</li> </ul> <p><b>Premises/Health &amp; Safety:</b></p> <ul style="list-style-type: none"> <li>● Advise the Governing Body on priorities, including Health and Safety, for the maintenance and development of the school's premises</li> <li>● To oversee arrangements for repairs and maintenance</li> <li>● To agree premises-related expenditure</li> <li>● In consultation with the headteacher, to oversee premises-related funding bids</li> <li>● To oversee arrangements, including Health and Safety and appropriate Insurance, for the use of school premises by outside users, subject to governing body policy</li> <li>● To carry out an annual risk assessment of the school premises</li> <li>● To establish and keep under review a Premises Development Plan</li> <li>● To establish and keep under review an Accessibility plan</li> <li>● To ensure full compliance with any Health &amp; Safety Audit of the premises, within required timescales</li> <li>● Arrange for minor repairs and maintenance to be carried out up to a maximum of £500</li> </ul> <p><b>Staffing:</b></p> <ul style="list-style-type: none"> <li>● To agree and keep under review the staffing structure in consultation with the headteacher</li> </ul>						
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	<ul style="list-style-type: none"> <li>●To establish a Performance Management Policy and Pay Policy for the school and be responsible for the policy administration and review*</li> <li>●To ensure that all staff have up-to-date job descriptions</li> <li>●To oversee appointment procedures for staff within the leadership team, and other staff where this has not been delegated to the headteacher under Staffing Regulations 2003</li> <li>●To ensure that the school follows Safe Recruitment practices, and has a formal induction programme for all new staff members</li> <li>●To ensure that formal CRB checks are carried out for all new members of staff, and that the school maintains a log of staff checks for inspection purposes</li> <li>●To oversee the process leading to staffing adjustments</li> <li>●To agree procedures for hearing staff grievances and appeals, and for appeals against staff dismissals</li> <li>●To keep under review staff work/life balance, working conditions and well-being, including the monitoring of absence</li> <li>●To agree personnel related expenditure</li> <li>●Additional items which the governing body may wish to include</li> </ul>						
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Role/ Committee	Responsibility/ToR	Disqualification	Committee Membership	Quorum	Governor(s) -Current	Committees	
						Chair	Clerk
Food/Catering Committee	<ul style="list-style-type: none"> <li>• TBC December 2022</li> </ul>	TBC	TBC	TBC	<ul style="list-style-type: none"> <li>• David Tucker</li> <li>• Matthew Trickett (Head)</li> <li>• Carrie Forster (Cook)</li> <li>• Helen Green (Staff)</li> <li>• John North</li> <li>• Vacancy-Nursery–to be filled by December 23</li> </ul>	David Tucker	TBC

Role/ Committee	Responsibility/ToR	Disqualification	Committee Membership	Quorum	Governor(s) -Current	Committees	
						Chair	Clerk
Headteachers Performance Management Committee	<ul style="list-style-type: none"> <li>• To arrange to meet with the external adviser annually, in the Autumn Term, to review the headteacher's overall leadership and management of the school and against previously agreed objectives, and to agree new performance objectives</li> <li>• To draw up the headteachers review statement within the required timescale</li> <li>• To monitor through the year the performance of the headteacher against the set objectives</li> <li>• To make recommendations to the appropriate Committee in respect of any salary increase for the successful meeting of objectives by the headteacher</li> <li>• Additional items which the governing body may wish to include</li> </ul>	<ul style="list-style-type: none"> <li>• The headteacher and any person employed to work at the school in any capacity may not be members of this group</li> </ul>	<ul style="list-style-type: none"> <li>• 2 or 3 full governors.</li> <li>• In Voluntary Aided and Voluntary Controlled Schools, at least one of the members must be a Foundation Governor.</li> <li>• In Aided Schools, if the membership is three, then two must be Foundation Governors</li> </ul>	3	<ul style="list-style-type: none"> <li>• Sarah Sims</li> <li>• David Tucker</li> <li>• Tiffany Lew</li> </ul>	Allister Green	NA

Role/ Committee	Responsibility/ToR	Disqualification	Committee Membership	Quorum	Governor(s) -Current	Committees	
						Chair	Clerk
Hearings Committee	<ul style="list-style-type: none"> <li>● To seek the advice of the Local Authority's Human Resources department as appropriate.</li> <li>● To make any determination to dismiss any member of staff (unless delegated to the headteacher)</li> <li>● To make any decisions under personnel procedures e.g., disciplinary, grievance, capability where the headteacher is the subject of the action</li> <li>● To make any decisions relating to any member of staff other than the headteacher, under the governing body's personnel procedures (unless delegated to the headteacher).</li> <li>● To make any determination or decision under the governing body's complaints procedure for parents and others.</li> <li>● To make any determination or decision under the governing body's curriculum complaints procedure, in respect of National Curriculum disapplications</li> <li>● To make any determination or decision about the operation of the governing body's charging policy</li> <li>● Additional items which the governing body may wish to include</li> </ul>	<ul style="list-style-type: none"> <li>● The headteacher</li> <li>● It is recommended that only experienced or trained governors be appointed to this committee and that the chair of governors, due to probable prior knowledge should not be a member</li> </ul>	<ul style="list-style-type: none"> <li>● Not less than 3 members of the governing body.</li> <li>● The number of governors appointed to this committee directly affects the number required for an Appeal Committee)</li> </ul>	3	<ul style="list-style-type: none"> <li>● Tiffany Lew</li> <li>● Revd Ben Phillips</li> <li>● David Tucker</li> </ul>	Tiffany Lew	NA



Role/ Committee	Responsibility/ToR	Disqualification	Committee Membership	Quorum	Governor(s) -Current	Committees	
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Appeals Committee	<ul style="list-style-type: none"> <li>•To consider any appeal against a decision made by the Hearings Committee to dismiss a member of staff</li> <li>•To consider any appeal against a decision short of dismissal under the governing body's personnel procedures e.g., disciplinary, grievance, capability</li> <li>•To consider any appeal against selection for redundancy</li> <li>•Additional items which the governing body may wish to include</li> <li>•Cannot be delegated to an individual</li> </ul>	<ul style="list-style-type: none"> <li>• The headteacher</li> <li>• Any members of the hearing committee</li> <li>• It is recommended that only experienced or trained governors be appointed to this committee and that the chair of governors, due to probable prior knowledge should not be a member</li> </ul>	<ul style="list-style-type: none"> <li>•No fewer members than the hearings committee</li> </ul>	3	<ul style="list-style-type: none"> <li>• Jane Rickerby</li> <li>• David Tucker</li> <li>• John North</li> </ul>	Jane Rickerby	NA

Role/ Committee	Responsibility/ToR	Disqualification	Committee Membership	Quorum	Governor(s) -Current	Committees	
						Chair	Clerk
Pupil Discipline Committee	<ul style="list-style-type: none"> <li>● To consider representations from parents in the case of exclusions of 5 days or less. The Panel has discretion to invite Parent/s or Carers to attend. (Committee may not re-instate)</li> <li>● To consider representations from parents in the case of one or more exclusions totalling more than 5, but not more than 15, school days in one term. Parents/carers are entitled to attend. (meeting to be held between 6th and 50th school days after receiving notice of the exclusion)</li> <li>● To consider the appropriateness of any permanent exclusion or any exclusion where one or more fixed period exclusions total more than 15 school days in one term or where a pupil is denied the chance to take a public examination (meeting to be held between 6th and 15th school days after receiving notice of the exclusion)</li> <li>● To ensure that the guidance contained in the "Improving Attendance and Behaviour" document is practised in the school, with specific reference to the role assigned to the Governing Body</li> <li>● To review the School behaviour and discipline policy, and make recommendations on changes to the governing body.</li> </ul>	<ul style="list-style-type: none"> <li>● The headteacher, who will attend to present their case for the exclusion</li> <li>● Any governor with prior knowledge of the pupil or the incident</li> <li>● Where the chair of governors has prior knowledge of the matter, they should not be a member</li> <li>● Staff governors should not be committee members due to the strong likelihood of them having knowledge of the pupil and/or incident</li> </ul>	<ul style="list-style-type: none"> <li>● 3 <u>or</u> 5. The governing body may nominate a pool of governors from which three or five will serve as the Pupil Discipline Committee to consider particular exclusions.</li> <li>● If a governor has a connection with the pupil or the incident that could affect their ability to act impartially, they should not serve at the hearing.</li> </ul>	3	<p>Tiffany Lew</p> <p>John North</p> <p>Ben Phillips</p>	TBC	NA

Role/ Committee	Responsibility/ToR	Disqualification	Committee Membership	Quorum	Governor(s) -Current	Committees	
						Chair	Clerk
Admissions Committee	<ul style="list-style-type: none"> <li>•To determine within statutory provisions and the governing body policy whether any child should be admitted to the school*</li> <li>•To review admissions arrangements and to make recommendations for changes to the governing body</li> </ul>	NA	<ul style="list-style-type: none"> <li>•It is considered good practice to appoint the headteacher onto any admissions committee, but the headteacher cannot act in place of the governing body in determining the school's admissions policy, or in deciding on the admission of any individual child</li> </ul>	3	<ul style="list-style-type: none"> <li>• Jane Rickerby</li> <li>• Matthew Trickett</li> <li>• Tiffany Lew</li> </ul>	Jane Rickerby	NA